



## 2026 Annual General Meeting Agenda Package

February 20, 2026

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2026 Annual General Meeting  
Association of Alberta Health Libraries (AAHL)

Friday, February 20, 2026, 12:00 - 1:00 (MST)

Meeting link: <https://us06web.zoom.us/j/83038850386>

## AGENDA

1. Call to Order
2. Land Acknowledgement
3. Introduction of AAHL Executive Committee Members
4. Approval of Agenda
5. Approval of Minutes from the 2025 AGM
6. Reports
  - o President's Report
  - o Treasurer's Report and Financial Statements
  - o Nominating Committee Report
7. Approval of Motion: Initiate SAHLA records deposit discussion with the PAA
  - o Background and rationale
  - o **MOTION:** *Motion to request that AAHL executive initiate discussion of the deposit of SAHLA records of potential historical interest with the Provincial Archives of Alberta by December 31, 2026*
8. Introduction of Membership Fee (effective 2027)
  - o Executive resolution and rationale
  - o Discussion and questions
9. New Business
10. Questions and Discussion
11. New 2026 AAHL Executive Committee
12. Adjournment

## Annual General Meeting Minutes

### Association of Alberta Health Libraries (AAHL)

Thursday February 20, 2025 from 12:00 - 1:00 pm MST

In Attendance: Marissa Rocca, Linda Yang, Cari Merkley, Ali Foster  
Andrea, Rowan, Marissa, Ali, Megan, Connie, Liza, David, Marcus, Jody

#### Important Links

[AGM Agenda](#)

[AAHL Website](#)

[Handbook](#) and [Bylaws](#)

[Join AAHL](#)

#### Minutes

- Call to Order
  - a. Welcome to first AGM
  - b. AAHL pronounced “all”
  - c. Agenda overview
- Meeting Norms
  - a. Feel free to ask questions in chat or out loud
  - b. Please mute unless speaking
- Land Acknowledgement
  - a. Cari Merkley
- Introductions
  - a. Linda Yang, Interim Co-President, Former SAHLA President, Calgary
  - b. Marissa Rocca, Interim Co-President, Former NAHLA President , Red Deer
  - c. Ali Foster, Interim Co-Past President, Former NAHLA Past President, Edmonton
  - d. Cari Merkley, Interim Co-Past President, Former SAHLA Past President, Calgary
- AAHL Overview
  - a. Chapter of CHLA
  - b. Officially founded in Summer 2024
  - c. Overview of goals: to provide professional development, foster community, and facilitate communication among its members and in support of high-quality health information services throughout Alberta, Canada.
- Co-presidents reports
  - a. Completed
    - i. Main focus: merger (voting with SAHLA and NAHLA members)
    - ii. Created combined handbook and bylaws
    - iii. Incorporated society with Government of Alberta (choosing a name, registering with government, etc.,)
    - iv. Created a Google Drive account

- v. Basic website development
- b. Coming up
  - i. Development of website
    - 1. Looking to hire a design student to assist with designing website and logo
    - 2. Will also take proposals from members
    - 3. Call for proposals coming soon!
  - ii. Planning PD and social events
  - iii. Increase membership across the province
  - iv. Archiving process to be refined
- Report from treasurer
  - a. Big THANK YOU to Deanna and Megan for helping with merging the bank accounts
  - b. Created a new account with Servus Credit Union
  - c. SAHLA and NAHLA accounts to be closed and funds transitioned to new account
  - d. Marissa and Linda are current signing authority on account, will be transferred to new treasurer
  - e. Electronic signing authority, which should make it easier for a provincial association
- [Handbook](#) and [bylaws](#) (additions to speaker notes)
  - Hoping to start CE award(s)
  - Archiving process may be updated
  - Changes will be made by new exec committee and voted into effect by membership
  - Voting on this version of handbook and draft to be done electronically (post-AGM to March 7)
    - Reminder: electronic link for voting will only be sent out to members
- Executive committee nominations
  - Looking for nominations for the president, vice-president, and treasurer positions. We can also take nominations for student representatives, but we are also planning on making another call in the fall.
    - Quick reminder that to be eligible for an executive position with AAHL, you must be a member of both AAHL and CHLA. The exception is student representatives who aren't required to be members of CHLA, but we still encourage it.
      - [Join CHLA](#)
      - [Join AAHL](#)
  - Because this year is still very much a transition year, our past presidents (Cari and Ali) have agreed to act as consultants with the new exec until the fall
    - Linda and Marissa will act as this year's past presidents and will be with the committee until our 2026 exec committee takes over.
  - The chapter president is responsible for chairing all of the executive committee's monthly meetings, attending the monthly CHLA chapter presidents' meetings, and assisting the association and its members in setting and meeting our yearly

- goals.
- Vice president is a 3 year term (1 year as vice, 1 year as president, 1 year as past president).
    - Vice-president steps in whenever the president is unable to attend or facilitate meetings. They are also responsible for advertising via our Google Group and connecting with members via our website and email.
  - Nominations for treasurer - responsible for membership list and financial aspects of the association
  - This year's exec committee will have a chance to work on some exciting projects as we continue to get AAHL up and running. We are excited to see what things we are able to accomplish together.
  - The call for nominations starts right after this meeting and closes on March 7
    - All interested parties are to email [exec.aahl@gmail.com](mailto:exec.aahl@gmail.com) with their interest and the position they are interested in.
    - If required, we will hold an electronic vote during the second week of March. We will announce our new executive to everyone once things are finalized.
  - Questions/comments
    - Student representative role
      - Question from chat: Can you speak a bit about what the student representative position would entail?
      - Additional information available in [handbook](#)
        - Responsible for attending AAHL executive meetings.
        - Responsible for communicating AAHL events and news to students in library science programs in Alberta.
        - Eligible to receive awards, bursaries or scholarships from AAHL (these may be on hold due to transition year)
        - Student representatives keep the association apprised of what is happening in the world of health information from the viewpoint of those who are just entering the profession.
    - Staggering the terms of executive committee positions
      - Question from chat: It looks like membership year is Jan to Dec and the executive terms are 2-yr. Would the new executive's 2-yr term ending in Dec 2026 then? There used to be some staggering in the previous exec, how will that work at 2026 when all except past president remains?
      - Suggestion to look at staggering the exec positions to ensure there are exec members that remain as new exec members are added - this would allow for a smoother transition.
        - Potentially look at how CHLA's exec is set up and staggered
        - Potentially add in a secretary and CE coordinator in Jan 2026 (so that there is more remaining exec members)
      - Comment from chat: I think NAHLA used to have a secretary but the duties of the position were combined with Treasurer and VP (to require fewer exec members)

- Comment from chat: another idea is that you could have the initial terms varied lengths so there is staggering (e.g. treasurer is one or three years) etc
  - Comment from chat: As a past organization secretary, I would like to state that not everyone wanting to serve on the board might wish to do the more secretarial duties (or likewise not everyone wishing to serve on the board might want to serve as president based on their individual skill sets), so other positions might help.
- Conclusion
    - Sign up to be a member of AAHL (free membership this year!) -> <https://forms.gle/VRKoMddBXMbDJKAP7>
    - Reach out with questions, comments, concerns, and/or suggestion for PD and social events to [exec.aahl@gmail.com](mailto:exec.aahl@gmail.com)
    - Join our Google Group to keep up-to-date -> <https://aahl.chla-absc.ca/contact-us/>
    - Voting on handbook and bylaws coming soon!
    - Nominations ongoing

## Association of Alberta Health Libraries (AAHL)

Report of the President to the Annual General Meeting  
February 20, 2026

2025 was the first full year for our new provincial association. This is a milestone to be celebrated, and one that would not have been possible without the tremendous work of our Past-Presidents, Linda Yang and Marissa Rocca, and (past-)Past-Presidents, Cari Merkley and Ali Foster, and their dedication to the successful merger of SAHLA and NAHLA. I extend my heartfelt thanks to Linda, Marissa, Cari, and Ali for the contributions and insights they provided to the AAHL executive over the past year.

April was the first official AAHL executive meeting for me, Marrisa Stelmack (SLIS / University of Alberta Student Representative), and Marcus Vaska (Vice President). Our Treasurer, Danielle Deschamps, joined us officially in May. Our work as the 2025 AAHL executive focussed on:

- addressing association business
- engaging with CHLA/ABSC, as a new provincial chapter
- reaching out to information studies students interested in AAHL
- creating opportunities for AAHL members to connect and learn together

By June our attention was primarily focussed on passing our revised association Bylaws in accordance with the Alberta Societies Act (RSA 2000). It was no small feat trying to achieve the 75% membership vote on our Special Resolution over the summer months, and we want to thank all members who cast a ballot!

While we waited on votes, we took on our next item of business: designing a new association logo. We were very fortunate to have had senior U of A design student, Raquelle Castille, undertake this project as part of her final practicum, under the supervision of Linda and myself. Our new logo, along with Raquelle's web design work, will be shared at the AGM, and we are excited about launching a newly designed website in Spring.

Fall 2025 was a season for connecting with AAHL members, new and old! It has been exciting to watch our membership grow from 35 members in April to 55 members as of January 2026. Our first informal 'meet and greet' was held over Zoom in September: Members of the AAHL Executive and members at large introduced themselves, and shared updates and highlights of summer trips or adventures. We are looking forward to future informal meet-ups, as we continue to grow and connect as a provincial association.

Our 2025 student representative, Marissa, brought us new ideas for connecting with students, and assisted in organizing a Virtual Student Meet & Greet “mixer”. While only a few students joined us this time, it was great to have representation from both MacEwan and U of A, and we can see from our membership list that there is definitely student interest in AAHL. We were unsuccessful in connecting with LIT students at SAIT this year, but in January we were excited to welcome MacEwan LIT student, Randi Glenn, to the AAHL executive!

In November, we hosted a virtual Lunch & Learn event: AI Academic Search Engines: What Health Science Librarians Need to Know, with presenters Kaitlin Fuller and Erica Nekolaichuk. We had 32 participants join us for this excellent - and informative - presentation from Kaitlin and Erica, and received positive feedback on this event from our members. We are looking forward to offering similar professional development opportunities in the future, and always welcome speaker or topic suggestions from our members.

In order to continue providing quality learning opportunities for members, in January the AAHL Executive Committee passed a resolution to implement membership fees for the 2027 membership year. Details of fee structure, exemptions, and payment will be forthcoming. A decision to pause our CE Award will also be reconsidered once we start collecting fees.

As we are a provincial Chapter of CHLA/ABSC, the AAHL executive maintains communication, ensures engagement, and honours our responsibilities with our national association. Thanks to Marcus, our members have received timely communications from CHLA/ABSC, including newsletters, updates, opportunities, and events - such as the upcoming conference in Quebec City in June! Other ways our executive connected with CHLA/ABSC in 2025:

- We attended the May AGM - and it was great to see so many AAHL members join!
- In June, Linda and I met in person(!) at UBC for the CHLA/ABSC 2025 conference
- We provided an AAHL Chapter Update for the Fall CHLA/ABSC eNewsletter
- Our Chapter Annual Report was submitted January 30. Many thanks to Danielle, for providing so much of the content

Over the past few months, I have been participating in the Chapter Presidents meetings chaired by CHLA/ABSC President, Diane Lorenzetti - also a member of AAHL! These are so valuable for raising chapter-related questions and discussing issues and topics relevant to our members. It is also a great place to get ideas for Chapter events! Lunchtime Lightning Book Talk, anyone?

Respectfully submitted,

Jody Nelson  
AAHL President, 2025



# AAHL Treasurer's Report

## Annual General Meeting - February 2026

Item	2025 AAHL Community Plan Account	2025 AAHL Common Shares Account	Notes for 2025
Transfer from SAHLA	\$1218.85 (chequeing) + \$43 cash deposit + 1.15 (from previous common shares account)  Total deposited: \$1263.00	+\$2.00  +\$1.00	\$2 from SAHLA cash in hand went in "Common Shares" to open Credit Union bank account on Jan 17/2025.  \$1 cash deposit to Common Shares account Jan 24/2025 by Marissa Rocca.
Transfer from NAHLA	\$2,440.18 transfer		February 20, 2025.
<b>AAHL Starting Balance</b>	<b>\$3703.18</b>	<b>\$3.00</b>	
Membership fees	\$0.00		Waived for the year.
AGM Costs	\$0.00		Held online (no cost).
Program Expenses: Honorariums	<b>\$200.00</b>		2 Speaker Honorariums (\$100.00 each)
CHLA Chapter Gift	\$0.00		
Continuing Education Award	\$0.00		Paused.
Website Design & Logo	<b>\$715.08</b>		One-time expense.
<b>Total Income</b>	\$0.00	<b>\$0.10</b>	Dividends (Dec 6, 2025).
<b>Total Expenses</b>	<b>\$915.08</b>	\$0.00	
<b>Closing Balance</b>	<b>\$2788.10</b>	<b>\$3.10</b>	
<b>Total AAHL Monies (December 31, 2025)</b>	<b>\$2791.20</b>		

## Association of Alberta Health Libraries (AAHL) Nominating Committee Report 2026

The Nominating Committee was struck in early December 2025 for the purpose of recruiting a Vice-President for the 2026 term. Its membership consists of: Marissa Rocca (Past-President), Linda Yang (Past-President), Cari Merkley (Past Past-President), and Ali Foster (Past Past-President).

The Committee sent a call for nominations to all AAHL members via the AAHL Google Group in mid-December 2025. Individual emails were also sent by members of the Committee to AAHL members who indicated interest in Executive Committee positions on their membership application forms. A reminder email with a deadline extension was sent in mid-January 2026.

By the nomination closing date of January 30, 2025, one nomination was received for the Vice-President position. As such, no election was required to be held, and the candidate was appointed by acclamation.

### AAHL Executive Committee, Vice-President 2026

**Name:** Morgan Truax

**Candidate's Bio:**

Morgan Truax is the Director of Library Services for Acute Care Alberta, formerly AHS. Previously, she has worked with the former Canadian Patient Safety Institute (now Healthcare Excellence Canada) and BC Mental Health and Addiction Services. She is a graduate of the UBC School of Library, Archival and Information Studies and holds a BA in English Literature, also from UBC. She has served on the executive of NAHLA in various roles, and on the Standards Standing Committee for CHLA. She is currently the chair of the Pan-Canadian Health Authority Library Network. She lives in Edmonton with her husband, son and two rowdy dogs. She is looking forward to expanding the AAHL membership, understanding members' needs, and bringing engaging learning opportunities that help us all grow.